



**BLOOMBERG**  
 LAWRENCE S. BLOOMBERG  
 FACULTY OF NURSING  
 UNIVERSITY OF TORONTO

Meeting Minutes  
 Nursing Undergraduate Society Meeting  
 07/25/25  
 12:00 PM  
 Virtual Meeting  
 Taken by: Angelica Waight

**Attendance:** Erica Cambly, Angelica Waight, Leena Khan, Hannah Civello, Arshi Halim, Francesca Tatanlego, Maryjo Antonio, Jerrianna Palarca, Charlotte Fleming, Heaven Beshay, Melanie Molina, Sweta Subedi, Kaitlyn Yearwood, Steven Zhang, Izma Shahzad, Jason Liu, Jessie Zhang, Sambavi Senthoo Selvan, Conan Wu, Mickaela Bautista, Victoria Liang

**Regrets:** Claire Harvey, Leena Khan, Mickaela Bautista, Melanie Molina

1) **Opening Remarks**

2) **Approval of Agenda**

Motion: Francesca Tatangelo    Second: Jessie Zhang    Passed: Yes!

3) **Approval of the Previous Minutes**

Motion: Arshi Hamlim    Second: Heaven Beshay    Passed: Yes!

4) **Report from the Executives**

- President -----Angelica Waight
  - Met with our new Liaison, Zoraida! Planning on having her sit in meetings starting next month!
  - CPR certification courses are going well! Receiving plenty of sign ups!
  - EventBrite → do we have access to the NUS one now??
  - Golden note is now being called Words of Wisdom and will be held on during the faculty orientation (maybe → waiting for confirmation from Heather)
  - Met with the Advancement office and are interested in supporting NUS
    - Advancement office is more concerned with alumni and life after grad
    - We will be meeting every other month, so please let me know if you have any ideas you would like for me to bring up!
  - Bookstore: did get a deal that will be offered starting August 1st
    - Deal: If you buy scrubs at the bookstore, you get \$10 off the stethoscope
  - Hosted a little NUS giveaway during the open house event on July 18th!
  - Confirmed getting whiteboard, should be up by mid Fall!
- Vice-President -----
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- Finance-----Hannah Civello & Claire Harvey
  - Approved Faculty Funding Request of over **20K!** YAY!

- Faculty has sent us a form to keep track of event outcomes and participation tracking. They want a better idea of how their funds are impacting the student experience
      - If using faculty funding, let Finance know as soon as possible
    - Hannah and I will be discussing this update further to plan how to implement it - stay tuned
  - Communications----- Leena Khan
    - Working with Social Coordinators to book rooms and sending out emails for Orientation
    - Working with IT to transfer our year into list 2 for emails, and all new admitted students into list 1
    - Suggestion: Sometimes there are a handful of emails to send out at once, and some students have complained that because there's so many coming in their inbox, they don't actually read them or sometimes I forget and end up sending them later than expected - is there a way we could organize this?
      - I was thinking I create a shared google calendar and people can pop in what announcement they want going out on what day, and I can follow that
        - Two separate calendars: NUS-specific, then for cohort
      - White Board, putting updates there
      - Newsletter → stacking announcements

## 5) Report of Committees

- Equity Coordinators-----Jerriane Palarca & Charlotte Flemming
  - Scrub drive - selecting dates, orientation vs first day of classes for first years. Currently the scrubs are stored in the NUS office, inventory of sizes to be completed. Any recommendations on how to set up so we don't have a craze like last year.
    - Ideas: Forms for the scrub drive, maybe ½ form ½ in person first come first serve
    - Expanding to other items: watches, etc.
  - BLS - 2 full courses, 1 more to go! - ty Publications for the post :)
  - Charlotte- I completed a brief organization of the NUS office - labelled boxes/drawers and rearranged to open up the space. Thoughts on general pool of categories/items - decor, food items, clothing, documents, event supplies and maybe designated boxes/areas for any specific committees.
    - Item decisions- 3 boxes of previous yearbooks, the shelf has one of each year, copies of 2018 composites- decide on keep/toss/other
    - Thoughts on a photo wall with any remaining photos/awards, what are we allowed to hang on the wall -(i can maybe get a peg board for any supplies to maximize vertical space)
    - How many years back are we required to keep NUS audits?
      - Angelica - I'll ask Heather!
    - Historical meeting minutes - earliest 1975.
    - Found a NUS Cannon powershot camera - it's in working order and can be used for any events.
    - No buy for cutlery/plates/cups until we finish our stock

- CBNA-----
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- RNAO Delegates-----Jessie Zhang
  - No Updates
- CNSA Delegate-----Izma Shahzad
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- IPE Representative-----Jason Liu
  - No updates :)),
- IHI Delegate-----Conan Wu
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- UTSU Representative-----Sambavi Senthoo Selvan
  - No new updates
- Social Coordinators-----Arshi Halim & Francesca Tatangelo
  - Prepared full agenda breakdown for the orientation day (September 3rd 9 AM-5PM)
  - Prepared attendance sheet for registration
  - Prepared the eventbrite tickets with Angelica → shared collaborator link w/ socials emails
    - **To be sent out on Friday July 25th**
  - 1Have communications booked rooms?
    - Room 335, nursing lounge, HS 6th floor auditorium and the area outside, first floor foyer, an extra room to coordinate
    - Email Colleen Zimmerman!
  - Communications needs to send out the email to 2nd years for volunteers and team leads
    - **To be sent out tonight!**
    - Heaven, Victoria, Jerriane, Kaitlyn, Jessie, Charlotte
    - Reach out to us for the google sheet we have created!
  - Finance team and bigger purchases (costco instacart?)
    - We have curated a list of items needing to be purchased?
    - How should we coordinate buying these items?
    - Raffle item purchases → we have a list of potential prizes
    - Compensation to volunteers!! (some sort of gift card?)
  - Will the words of wisdom be on the same day as our orientation (sept 3) - coincides with whether we want to have a 2nd year panel?
  - Can we assign volunteers for handling lunch for orientation day (just lunch, Social will be in charge of snacks and beverages still)
    - Pizza lunch! Try pizza pizza & pizza nova?
    - Try and get a group rate, see if they will throw in free drinks/dips
    - *Reach out to us to know accommodations and what/how many specific pizzas you may need to order*
  - Can publications create an instagram post promoting orientation?
    - Reach out to us for all details to include in-post!



- Consolidation Q&A — August 22nd at 2pm via Zoom
  - Meeting with Zoraida
  - Currently received: 37 questions, not considering repeats
  - 4 alumni pending confirmation (recently graduated 2nd years)
  - Creating a summary doc with all questions discussed!

6) **Other Business/Discussions**----- NUS

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7) **Update from Faculty**----- Erica Cambly

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**Next Meeting:**