



BLOOMBERG

LAWRENCE S. BLOOMBERG FACULTY OF NURSING

UNIVERSITY OF TORONTO

Meeting Minutes
Nursing Undergraduate Society Meeting
09/17/2024
11:30AM
In-Person Meeting
Taken by: Amanda Ombricolo

Attendance: Erica Cambly, Lauren Mage, Amanda Ombricolo, Emily Xu, Annie Jiang, Simran Dhindsa, Sydney Dobronyi, Tom Joseph, Sophia Nguyen, Jade Gracey, Ana Constantin, Celine Frederick, Ria Patel, Olena Zubrytska, Amna Zafar, Kelly Lozovschi, Pankti Patel, Arianne Soriano, Rita Smolkin, Sheng Zhi Yao, Amanda Ha, Samantha Rapson, Serena Lai

Regrets:

1) Opening Remarks

2) Approval of Agenda

Motion: Amna Zafar Second: Tom Joseph Passed: yes

3) Approval of the Previous Minutes

Motion: Simran Dhindsa Second: Olena Zubrytska Passed: yes

4) Report from the Executives

- President ----- Lauren Mage
 - Thank you to everyone for their hard work over the summer in planning the Summer Welcome Session, CPR classes, orientation, the mentor-mentee program, and the NUS Survival Guide! Looking forward to a great year ahead.
 - Faculty Council - Student Representatives from NUS.
 - Admissions Committee (1 spot available for 2nd year member)
 - Meeting in the spring
 - Reviews and makes recommendations to Council on admissions policies; assess the qualifications of applicants seeking admission and approves admission of qualified applicants on behalf of Council; makes decisions about student petitions regarding entry or re-entry on behalf of Council.
 - Amanda and Kelly
 - Committee on Standing (1 spot available for 2nd year member)
 - Monthly meeting → second Wednesday of each month
 - Implements the University Grading Practices Policy and oversees the general grading consistency of grading procedures; reviews grading plans for all courses; reviews final grades and

- averages for all courses; adjudicates petitions from students related to grades and academic standing.
 - Ana and Ari
 - Current members: Tom (Appeals Committee), Jade (Awards Committee), and Olena (Curriculum Committee)
 - Currently collaborating with the Advancement Office to organize the Pre-Convocation Reception at Hart House on Wednesday October 30th.
 - Please let me know if you would be interested in volunteering from 8-10AM.
 - Fall Elections - planned dates:
 - Accepting applications from September 23rd to October 2 (1.5 weeks).
 - Applicant headshots and blurbs posted to NUS website by October 2.
 - Students can view candidate profiles starting October 2nd, and elections will take place from October 9th to October 11th.
 - Election results released on October 14th.
 - Hold an in-person Q&A in nursing lounge for applicants to campaign on October 11
 - Consider electing an elections officer to have unbiased non-NUS member
 - Consider adding CBNA delegate to NUS committee → need to vote and add to the constitution
- Vice-President ----- Lauren Mage
 - No updates at this time!
- Finance----- Emily Xu & Annie Jiang
 - Processing reimbursement requests received to date today
 - Received questions from auditor regarding 2022-2023 financial statements
 - Reached out to previous Senior Directors of Finance -they said they would take a look
 - Proposing forming a temporary volunteer working group or electing more than two Junior Directors of Finance just this year to financial records from previous years
 - Necessary to apply for UTSU funding in the next cycle
 - Need to locate 2020-2021 and 2021-2022 binders (transitioning to electronic records only this year)
 - Exploring obtaining a NUS credit card to allow members to make high-cost purchases without paying out-of-pocket and waiting for reimbursement
 - Need approval for purchases first and then returning receipt to finance
 - Speak to financial advisor regarding acquiring credit card
 - Reminder to run planned fundraisers, as approved budgets are based on anticipated profit from those events
 - Proposing investing in a [Square Reader](#) (\$69) to facilitate payments for fundraisers. Free plan available: “Sell in person, online, over the phone or out in the field. No setup fees or monthly fees – only pay when you take a payment.”
 - Vote passed: 13 yes, 0 no, 0 abstain → Will order Reader today
 - Processing fees:

Credit card present When a customer taps, inserts or swipes their credit card in person. Visa, Mastercard, American Express and international credit cards all cost the same rate.	2.65% per transaction
Debit card present When a customer taps or inserts their debit card in person.	0.75% + 7¢ per debit transaction
Card not present When a customer makes a purchase through your Online Store, Online Checkout, eCommerce API or pays an invoice online.	2.9% + 30¢ per transaction
Keyed in When you manually key in your customer's card details or use a card on file.	3.4% + 15¢ per transaction

- Communications----- Amanda Ombricolo
 - Working on finishing the website in time for fall elections
 - Waiting for listserv update to send out mass emails and bimonthly newsletters
 - You can dm me on facebook, ig or message me with anything you need posted or emailed (i'll respond a lot quicker)
 - Send room booking requests at least 2 weeks early (for any room but the nursing lounge)
 - Can now book the nursing lounge!!

5) Report of Committees

- Equity Coordinators----- Simran Dhindsa & Sydney Dobronyi
 - Scrub drive was a success!
 - Planning sharing circle, monthly meals
 - No response back from Indigenous community so looking into self facilitated
 - Open snack bar in the nursing lounge that we restock
 - CBNA rep on NUS for this upcoming election → will follow up with CBNA *Last week of October after reading week (tentative)
 - LGBT group is running again this year; first event next Tuesday
 - Civil discourse workshop - november?
 - After faculty completes their workshop in october
 - EDIIR
 - Update constitution as voting members of EDIIR committee in next meeting

- RNAO Delegates----- Ana Constantin
 - **Annual General Meeting** in June of this past school year
 - Success for those that attended, but low-turnout (boo)
 - Free to attend as a “free” UofT nursing student member of RNAO
 - Updates: took notes on conference resolutions from RNAO members (students can submit resolutions!), need to disseminate now that school is back in session - typing it up on the NUS website?
 - Email contact with Region 6 to try and collaborate on events in Toronto
 - New this year: Free membership drive for all schools in ON until October 31st
 - As UofT students we have reduced membership rate all year round because we are a RNAO School since 2017
 - Note: documentation for this partnership was requested from RNAO membership staff but they didn't have any up to date documentation as of last week
 - Had a table at Orientation for firsthand introductions and teaching students about what RNAO does
 - Q for finance: Where does money go from student ancillary fees? NUS budget
- CNSA Delegate----- Amna Zafar
 - Regional conference no longer happening
 - ON Regional Assembly timeline issues
 - Waiting for fee submission guide from CNSA
 - Waiting for Dalhousie conference location to book flights and hotel
 - Wed. Jan 29 to Sat. Feb 1, 2025 in Halifax
 - Creating application form asap
 - National Nursing Students' Week on Nov 20-26 (tentative)
 - Hoping to have events throughout the month
 - Paint night? Video games and board games?
- IPE Representative-----Olena Zubrytska
 - IPHSA Subcommittee Applications open until September 22nd
 - Health Policy, Education, Social, Outreach
 - IPHSA social event being planned ~2 weeks
 - Mystery dinner (choose what type of restaurant you would like to eat at, you will be paired with other healthcare students who chose the same one)
 - IPE Foundational Learning Activities Year 1 (*SUBJECT TO CHANGE*):
 - **Why Collaborative Healthcare? Learning from Stories and Science**
 - Thursday, October 10th, 2024 | 3:30-5:45pm | Virtual on Zoom
 - **Who are your Collaborators? Valuing what we do and challenging what we think**
 - Monday, November 11th, 2024 | 3:30-5:30pm | HYBRID (in person and virtual)
 - **Faculty-Led: Safe Medication Practices**
 - Tuesday February 4th 4:00pm-5:30pm TBC
 - IPE Foundational Learning Activities Year 2(*SUBJECT TO CHANGE*):
 - **Collaborating for Quality**

- Tuesday, October 15th, 2024 | 4:45-6:15pm | Virtual on Zoom
- **Case-Based: Palliative Care**
 - Monday, February 10th, 2025 | 4:30-6:30pm | TBC
- **Conflict in Interprofessional Life**
 - Tuesday, March 18, 2025 | 4:00-6:00pm | TBC
- **Pain Curriculum (Year 2)**
 - Likely first week of March 2025; dates/format TBC
- **IPE Component in a Practice Setting - NUR 470 (Year 2)**
 - Professor Laura Fairley will provide further information about this component which is integrated into NUR 470
- If you are interested in getting involved in facilitation within the University of Toronto's IPE Curriculum, you can participate in a virtual workshop September 23rd and September 30th.
- Longitudinal IPE Facilitator Training (LIFT) Program **Register by September 21st**
 - Facilitator Training + Foundational Activity Orientation
- Interprofessional Health, Arts & Humanities Certificate Program **Application deadline: September 19th 11:59**
 - <https://ipe.utoronto.ca/interprofessional-health-arts-humanities-certificate-program>
 - Flyer will be shared with students through Facebook
 - Application required, attendance at several events is mandatory
 - Will receive a certificate of completion and 2 elective immersion IPE credits
- IHI Delegate----- Celine Fredrick
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- UTSU Representative----- Ria Patel
 - UTSU Health Insurance
 - Opt out period from September 5th- September 30th (Fall 2024)
 - Opt out period from January 6th- January 31 (Winter 2025)
 - First Year Health Insurance- Blackout period until end of October (October 31)
 - Upload video on finding insurance group numbers and navigating Greenshield site
 - Pamphlets + tip sheet
 - Student Aid Program- Professional Faculty Students now open- ends on October 15th, 2024 on UTSU website
<https://docs.google.com/forms/d/e/1FAIpQLScmx0xZoYQVTRwBfYkDtPDC35P9Mpa28pz53XzeGQ-nZ4vKKQ/viewform>
- Social Coordinators----- Arianne Soriano & Rita Smolkin
 - Thank you to everyone for helping out during orientation!
 - Orientation Budget Surplus = \$186.75
 - Vote to use additional funds in other social events

- Recap social media post - Blue Jays (& Bar night?) Event
- Potential out of downtown social events for commuters
- Graduation Gala - Confirmed venue & date → Hart House on Friday April 11 2025 6pm-12am
 - In conversation with the profs regarding timing of labs
 - Hart House: \$13K (\$6.5K deposit due by Sunday)
 - Projected ticket cost: \$60-80
 - Approved Faculty Funding: \$4500
 - Theme
 - Menu
 - Decorations, DJ, Photo Booth, Party Favours
 - Funny Awards
- Year Representative----- Sheng Zhi Yao
 - Update on merch
 - Fall merch - crewnecks, sweaters, hoodies, sweatpants
 - Starting the process for patagonia grad sweaters
 - Possible bloomberg x lululemon collab with GNSS
 - May only be available to NUS members
- Athletic and Recreation Representatives----- Jade Gracey
 - Intramurals
 - Teams: Mixed Soccer, Mixed Basketball, Mixed Dodgeball, Mixed Volleyball, Women's Volleyball, 1st on the wait list for mixed tennis (I am hopeful)
 - We are still accepting athletes just have them email me athletics.uoftnus@gmail.com
 - Soccer had its first game on Monday & the remaining sports will begin next week or the week after
 - Nursing Games
 - 1st meeting Tuesday September 24th for core members *time change* to after BOTH classes
 - Jade to attend formal meeting with the dean to propose the Nursing Games - date tbd
- Publications Coordinators----- Amanda Ha & Samantha Rapson
 - The survival guide was completed over the summer and now is currently posted on NUS ig
 - We interviewed with Rebecca Biason - Senior Communications and Media Relations Officer for Nursing at UofT. She wrote an article about the development of the survival guide which is now posted on UofT's Bloomberg website and social channels to drive more traffic to the survival guide on our IG.
 - Currently working on the yearbook for 2023-2024 class - set to finish before the end of October. Emails sent out to 2023/2024 for 1st/2nd year profs to add a message in the yearbook <3
 - Low interest ~40 are interested in paying for a yearbook (sad):
 - 2.25 pages of ads will be in the yearbook → will generate ~\$2500

- Will get this payment in 2 cheques → will need to get more info on this
 - Quotes back from companies and ~\$2400 for 110 yearbooks
 - Hand out 110 between 2 classes for free? Discounted price? Order fewer yearbooks to have more revenue generated from the ads? → discounted price (5\$)
 - Graduating class' photos → got access to grad composite in august, Sheng will send!
- Talks about fun awards during the grad gala, maybe a collaboration between committees?
- Global Health Representatives ----- Tom Joseph & Sophia Nguyen
 - Confirmed 5k run collaboration with Yonge Street Mission (YSM) & UofT Run Club; aiming to host a 5k run on October 5th, 2024 for a minimum \$5 donation.
 - Route confirmed to be on-campus!
 - Looking for volunteers; need 10-17 volunteers.
 - <https://docs.google.com/document/d/1Xo0Yn2goxR6rv320Ytdk5lcnh7otYzSzLLNGNCedyHk/edit>
 - Social media engagement posts are active. To send email to server lists regarding event.
 - UTSU rentals was accepted for two tables, two water barrels, and megaphone.
 - Looking into budgeting for snacks/juice (any chance we could get free refreshments/swag from the school?).
 - Applying to Pillars Scholarship to earn funding for the Conference.
 - Working out collaboration with 2+ other organizations for next fundraising events.
 - One confirmed with Refugee Women's Network to do flower sale.
 - Potentially Second Harvest Food Bank for bake sale.
- Wellness Coordinators----- Serena Lai
 - Wellness Resources Initiative
 - Emailed faculty to get feedback on initiative -> include more social activities/opportunities, athletic opportunities
 - UTSU pamphlets about joining clubs → need 25
 - Athletics for intramural pamphlets?
 - Met with Health and Wellness to discuss how to approach initiative
 - Clarified what faculty emphasizes as resources
 - (i) Mental health focused
 - Discussed part 2 of initiative (creating a page on faculty website with digital list of resources (QR code to add on wall/stand)
 - Will send me their document of resources and which ones have physical copies
 - Make Google Form to survey nursing students about what category of wellness resources they are interested in learning about
 - Will meet with Phyllis (Chief Administrative Officer) to discuss placement in Nursing Lounge of Wellness Resources Initiative and wall vs stand
 - Sept 23 MEETING MOVED TO SEPT 25
 - Suggestion from faculty: Wellness space w/ seating (nook in the kitchen)

- List of resources that will potentially be showcased sent in NUS 2024-2025 Facebook Messenger group chat. Please review and let Serena know if there's anything that should be added
- Hart House Farm
 - No availability for Sept-Oct 2024
 - Met with Hart House Farm Student Committee's Chair to discuss aspects of farm, what is available, how they go about planning an event, and budget breakdown
 - Invited NUS 2 members of NUS to go to next event for free to see event space
- Hart House Farm Student Committee Cider n' Song event
 - September 21, 2024 from 9 am - 5 pm
 - 5 NUS members attending
 - Tickets still on sale (\$20) if NUS members want to join
 - ADDED SEPT 22
 - 5 NUS members visited the farm and agree it would be an ideal venue for a wellness retreat even in the winter
 - Winter activities available: snowshoeing (provided by farm), bonfire, skating
 - Working on a revised faculty funding request letter to ask for more financial support
 - Raffle prize ideas to fundraise for retreat? (NCLEX, gala tickets, merch)
 - Tentative date of January 18 2025
 - Rates
 - (i) \$15-18/person for day trips
 - (ii) \$25-28/person for overnight
 - (iii) \$250 damage deposit (for groups of 21-50)
 - (iv) ~\$1000 for school bus
- Mentorship Coordinator----- Kelly Lozovschi & Pankti Patel
 - Mentorship Program officially closed!
 - 70 Mentors & 141 Mentees
 - Meet and greet was a success, thank you everyone!
 - Over 80 people attended!
 - Bake sale planning begins - collab with global health
 - NCLEX collaboration discount with Uworld email to be sent out

6) Other Business/Discussions----- NUS

- Update on elections?
- IHI delegate resigned so needs to be added to election
- BLS Debrief
 - NUS fob access??
 - Create transition manual to run the BLS course
- Annual General Meeting
- Clarification on meeting frequency
- Transition manuals - transition meetings
- Reports - Strategic Plan, Final

- System to let students rent out NUS supplies?
 - Sports equipment: Pickleball, Spikeball, Cornhole, etc.
 - Board games: Monopoly, Code Names, etc.
- Happy Belated Birthday Sheng

7) Update from Faculty----- Erica Cambly

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Next Meeting: